

**CITY OF BESSEMER**  
**411 South Sophie Street**  
**Bessemer, MI 49911**  
**www.cityofbessemer.org**

ZONING ACTION REQUESTED	Fees
<b>APPEALS</b>	
Decision of Zoning Administrator or Planning Commission (Section 14.6 A.J. & 2.d (i-iv))	\$ 175
Lot of Record (Section 14.6A.2b)	175
Ordinance Interpretation (Section 14.6A.2.a)	175
Variance - Non-Use or Use (Section 14.6A.2.c)	175
<b>CERTIFICATE OF ZONING COMPLIANCE (Section 14.3D)</b>	
	75
<b>BUILDING DEMOLITION PERMIT (Section 5.2G)</b>	
	20
<b>LAND DEVELOPMENT</b>	
Condominium Subdivision Permit (Section 5.4G & Article 10) (I) (II)	350
Planned Unit Development Permit (Article 10) (I) (II)	350
Subdivision Plat Permit (I) (II)	150
<b>RESIDENTIAL NON-CONFORMING LOTS, LAND USES AND STRUCTURES (Sections 13.2, 13.3, &amp; 13.4)</b>	
	Info
<b>BUSINESS &amp; INDUSTRIAL NON-CONFORMING USES AND/OR STRUCTURES (SECTIONS 13.5 &amp; 13.9 &amp; 14.6A.2e)</b>	
	175
<b>SIGN PERMIT (Section 5.7G, H &amp; L)</b>	
	75
<b>SITE PLAN REVIEW</b>	
Minor Site Plan (Section 14.5D.2 & 3) (I) (II)	150
Major Site Plan (Section 14.5D.1) (I) (II)	300
<b>ZONING ORDINANCE</b>	
Conditional Rezoning (Section 14.8i.1 - 11) (I) (II)	450
Zoning Map Change (Section 14.8A - H)	300
Zoning Text Amendment (Section 14.8A - H)	300
<b>ZONING PERMIT</b>	
Permitted by Right (P) (Section 14.3B.2)	40
Permitted by Conditions © (Section 9.3) (I) (II) Conditional Land Use Permit	
Approved by Zoning Administrator (II)	60
Approved by Planing Commission (I) (II)	175
Special Land Use (S) (Section 9.4, 9.5, 9.8, & 9.11) (I) (II) - Special Land Use Permit	175
Temporary Building / Structure (Section 14.3C.3)	40
<b>If the use of a parcel commences before obtaining any of the above required zoning permits, the zoning fee assessed will be tripled!</b>	

NOTE: Improvements on all lots or parcels that abut the US 2 Right-of-Way or other lands that front on intersecting streets within 200 feet of the US 2 Right-of-Way are subject to US-2 Highway Overlay Zone Review by MDOT

If a special meeting is requested by the applicant for any zoning action, all costs incurred will be assessed.

\* (I) - An additional \$88 per hour review charge will be added to the minimum fee to confirm compliance with ordinance requirements.

\* (II) - A Certificate of Zoning Compliance is also required prior to occupation or use.

Office Hours:  
Monday through Friday  
8 AM to 4:30 PM

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Office Telephone  
(906) 667-0333  
Fax Number  
(906) 667-0467

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**ZONING ACTION REQUEST**

CASE NUMBER \_\_\_\_\_

This portion is to be completed by the applicant. (Please print in ink only)

NAME \_\_\_\_\_ DATE OF APPLICATION \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ PERMANENT PARCEL NO.: \_\_\_\_\_  
 CITY \_\_\_\_\_ PHONE NO. (\_\_\_\_) \_\_\_\_\_  
 STATE / ZIP \_\_\_\_\_ FAX NO. (\_\_\_\_) \_\_\_\_\_  
 E-MAIL \_\_\_\_\_

OWNERSHIP INTEREST IN PROPERTY: DEED \_\_\_\_\_ LEASE \_\_\_\_\_ LAND CONTRACT \_\_\_\_\_

OTHER (Explain) \_\_\_\_\_

LEGAL DESCRIPTION OF PROPERTY (as listed on deed, tax bill or copy attached): Section \_\_\_\_, T \_\_\_\_, N-R \_\_\_\_, W.

APPLICATION FOR: (Check all that apply)

ZONING ACTION REQUESTED	APPROVING AUTHORITY	PRE-APPLICATION CONFERENCE R=REQUIRED O=OPTIONAL
<b>APPEALS</b> <input type="checkbox"/> Decision of Zoning Administrator or Planning Commission <input type="checkbox"/> Lot of Record <input type="checkbox"/> Ordinance / Map Interpretation <input type="checkbox"/> Non-Use or Use Variance	Zoning Board of Appeals Zoning Board of Appeals Zoning Board of Appeals Zoning Board of Appeals	R   R
<input type="checkbox"/> CERTIFICATE OF ZONING COMPLIANCE <input type="checkbox"/> DEMOLITION PERMIT	Zoning Administrator City Building Inspector	
<b>LAND DEVELOPMENT</b> <input type="checkbox"/> Condominium Subdivision Permit <input type="checkbox"/> Planned Unit Development Permit <input type="checkbox"/> Subdivision Plat Permit	Planning Commission/City Council Planning Commission/City Council City Council	R R R
<input type="checkbox"/> COMMERCIAL NON-CONFORMING USES / STRUCTURES	Zoning Board of Appeals	O
<input type="checkbox"/> SIGN PERMIT	Zoning Administrator	
<b>SITE PLAN REVIEW</b> <input type="checkbox"/> Minor Site Plan <input type="checkbox"/> Major Site Plan	Zoning Administrator / Planning Commission Planning Commission	O R
<b>ZONING ORDINANCE</b> <input type="checkbox"/> Conditional Rezoning <input type="checkbox"/> Zoning Map Change <input type="checkbox"/> Zoning Text Amendment	Planning Commission/City Council Planning Commission/City Council Planning Commission/City Council	R O O
<b>ZONING PERMIT</b> <input type="checkbox"/> Permitted by Right ( P ) <input type="checkbox"/> Permitted by Conditions ( C ) Conditional Land Use <input type="checkbox"/> Special Use ( S ) Special Land Use <input type="checkbox"/> Temporary Building / Structure	Zoning Administrator Zoning Administrator / Planning Commission Planning Commission / City Council Zoning Administrator	O R R

NOTE: Improvements on all lots or parcels that abut the US-2 Right-of-Way or other lands that front on intersecting streets within 200 feet of the US-2 Right-of-Way are subject to US-2 Highway Overlay Zone Review by M.D.O.T.

The undersigned acknowledges that the above information is true to the best of their belief and that they have been provided appropriate information concerning zoning compliance as well as copies of applicable ordinance requirements. In addition, applicant hereby grants permission for members of the City of Bessemer Planning Commission, Zoning Board of Appeals, City Council, and Zoning Administrator to enter into the above described property for the purpose of gathering information related to this application.

Authorized Signature, Owner / Agent \_\_\_\_\_ Date \_\_\_\_\_

FEE PAID \_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_) (Non-refundable)

MATERIALS RECEIVED: SITE PLANS \_\_\_\_\_ LEGAL DESCRIPTION \_\_\_\_\_ OTHER \_\_\_\_\_

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**CERTIFICATE OF ZONING COMPLIANCE**  
(Section 14.3 D.)

Applicant: \_\_\_\_\_ Case No. \_\_\_\_\_ Date: \_\_\_\_\_

CHECK THE ACTION(S) REQUIRING A CERTIFICATE OF ZONING COMPLIANCE
<b>LAND DEVELOPMENT</b> <input type="checkbox"/> Condominium Subdivision Permit (Section 5.4 G. & Article 10) (II) <input type="checkbox"/> Planned Unit Development Permit (Article 10) (II) <input type="checkbox"/> Subdivision Plat Permit (II)
<input type="checkbox"/> <b>NON-CONFORMING USES AND/OR STRUCTURES</b> (Sections 13.5 & 13.9 & Section 14.6 A. 2. e.)
<input type="checkbox"/> <b>CONFORMING EXISTING BUILDINGS OR USES</b> (Section 14.3 D. 3.)
<b>SITE PLAN REVIEW</b> <input type="checkbox"/> Minor Site Plan Section (14.5 D. 2. & 3.) (II) <input type="checkbox"/> Major Site Plan (Section 14.5 D. 1.) (II)
<b>ZONING ORDINANCE</b> <input type="checkbox"/> Conditional Rezoning (Section 14.8 I. 1. thru 11.) (II)
<b>ZONING PERMIT</b> Permitted by Conditions ( C ) (Section 9.3) (II) Conditional Land Use Permit <input type="checkbox"/> Approved by Zoning Administrator (II) <input type="checkbox"/> Approved by Planning Commission (II) <input type="checkbox"/> Special Land Use (S) (Section 9.4, 9.5, 9.8, & 9.11) (II) Special Land Use Permit

\*\* (II) A CERTIFICATE OF ZONING COMPLIANCE IS REQUIRED PRIOR TO OCCUPATION OR USE.

**ZONING CERTIFICATION**

The above referenced intended use, plans, structure or building has been inspected and reviewed and determined to comply with the applicable requirements, procedures, the permit and its conditions of the City of Bessemer Zoning Ordinance, as amended.

\_\_\_\_\_  
Zoning Administrator

\_\_\_\_\_  
Date

